Company Number: 514801

# Ennis Schools Completion Programme Company Limited By Guarantee Annual Report and Financial Statements for the financial year ended 31 August 2020

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### Ennis Schools Completion Programme Company Limited By Guarantee DIRECTORS AND OTHER INFORMATION

**Directors** Brian O Donoghue

Sharon Dilger Elizabeth Flanagan

Matt Power (Resigned 14 September 2020)

Gearoid Roughan Sarah Barnes

Catriona Golden (Resigned 14 September 2020) David Quinn (Appointed 14 September 2020)

Company Secretary Eugene Hayes

Company Number 514801

Charity Number 514801

Registered Office and Business Address Ennis Community College

Harmony Row Ennis Co. Clare Ireland

Auditors Collins & Co

Certified Public Accountants and Registered Auditors

4 Limerick Road

Ennis Co. Clare

Bankers Permanent TSB

44/46 O'Connell Street

Ennis Co. Clare Ireland

### Ennis Schools Completion Programme Company Limited By Guarantee DIRECTORS' REPORT

for the financial year ended 31 August 2020

The directors present their report and the audited financial statements for the financial year ended 31 August 2020.

### **Principal Activity**

The principal activity of the company during the year was to retain young people in the education system and to improve their quality of participation and education attainment by using a collaborative approach between all education providers, both formal and non formal, including parents and relevant community and statutory bodies. The directors were satisfied with the results for the year and the year end financial position. The directors plan to continue the above activities in the forthcoming year subject to satisfactory funding arrangements.

The Company is limited by guarantee not having a share capital.

#### **Financial Results**

The surplus/(deficit) for the financial year after providing for depreciation amounted to €3,331 (2019 - €(11,365)).

At the end of the financial year, the company has assets of €46,560 (2019 - €29,782) and liabilities of €32,563 (2019 - €19,116). The net assets of the company have increased by €3,331.

#### **Directors and Secretary**

The directors who served throughout the financial year, except as noted, were as follows:

Brian O Donoghue Sharon Dilger Elizabeth Flanagan Matt Power (Resigned 14 September 2020) Gearoid Roughan Sarah Barnes Catriona Golden (Resigned 14 September 2020) David Quinn (Appointed 14 September 2020)

The secretary who served throughout the financial year was Eugene Hayes.

#### **Future Developments**

The company plans to continue its present activities and current trading levels. Employees are kept as fully informed as practicable about developments within the business.

### **Post Balance Sheet Events**

There have been no significant events affecting the company since the financial year-end.

#### **Auditors**

Collins & Co, (Certified Public Accountants), were appointed auditors by the directors to fill the casual vacancy and they have expressed their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

### **Accounting Records**

To ensure that proper books and accounting records are kept in accordance with Section 202 Companies Act, 1990, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The books of account are located at the company's office at Ennis Community College, Harmony Row, Ennis, Co. Clare.

#### Signed on behalf of the board

Sarah Barnes Sharon Dilger Director Director

16 June 2021 16 June 2021

### Ennis Schools Completion Programme Company Limited By Guarantee DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 August 2020

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Signed on behalf of the board

Sarah Barnes Director Sharon Dilger Director

16 June 2021

16 June 2021

### INDEPENDENT AUDITOR'S REPORT

### to the Members of Ennis Schools Completion Programme Company Limited By Guarantee

#### Report on the audit of the financial statements

### Opinion

We have audited the financial statements of Ennis Schools Completion Programme Company Limited By Guarantee ('the company') for the financial year ended 31 August 2020 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds, the Cash Flow Statement and notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 August 2020 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 4 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2014

In our opinion, based solely on the work undertaken in the course of the audit, we report that:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. In our opinion the financial statements are in agreement with the accounting records.

### INDEPENDENT AUDITOR'S REPORT

### to the Members of Ennis Schools Completion Programme Company Limited By Guarantee

### Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act, which relate to disclosures of directors' remuneration and transactions are not complied with by the company. We have nothing to report in this regard.

#### Respective responsibilities

### Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 8, which is to be read as an integral part of our report.

### The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Shane Collins
for and on behalf of
COLLINS & CO
Certified Public Accountants and Registered Auditors
4 Limerick Road
Ennis
Co. Clare

2 July 2021

### Ennis Schools Completion Programme Company Limited By Guarantee APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT

### Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Ennis Schools Completion Programme Company Limited By Guarantee INCOME AND EXPENDITURE ACCOUNT

for the financial year ended 31 August 2020

	Notes	2020 €	2019 €
Income		763,715	722,020
Expenditure		(760,384)	(733,385)
Surplus/(deficit) for the financial year		3,331	(11,365)
Total comprehensive income		3,331	(11,365)

### **Ennis Schools Completion Programme Company Limited By Guarantee BALANCE SHEET**

as at 31 August 2020

	Notes	2020 €	2019 €
Fixed Assets			
Tangible assets	7	469	669
Current Assets			
Cash and cash equivalents		46,091	29,113
Creditors: Amounts falling due within one year	8	(32,563)	(19,116)
Net Current Assets		13,528	9,997
Total Assets less Current Liabilities		13,997	10,666
Reserves			
Income and expenditure account		13,997	10,666
Equity attributable to owners of the company		13,997	10,666

The financial statements have been prepared in accordance with the small companies' regime.

Approved by the board on 16 June 2021 and signed on its behalf by:

Sarah Barnes Sharon Dilger Director Director

## Ennis Schools Completion Programme Company Limited By Guarantee RECONCILIATION OF MEMBERS' FUNDS as at 31 August 2020

as at 31 August 2020	Retained surplus	
	€	€
At 1 September 2018	22,031	22,031
Deficit for the financial year	(11,365)	(11,365)
At 31 August 2019	10,666	10,666
Surplus for the financial year	3,331	3,331
At 31 August 2020	13,997	13,997

### Ennis Schools Completion Programme Company Limited By Guarantee CASH FLOW STATEMENT

for the financial year ended 31 August 2020

		2020	2019
	Notes	€	€
Cash flows from operating activities			
Surplus/(deficit) for the financial year		3,331	(11,365)
Adjustments for:			, ,
Depreciation		200	200
		3,531	(11,165)
Movements in working capital:		0,001	(11,100)
Movement in creditors		13,447	(1,164)
Cash generated from/(used in) operations		16,978	(12,329)
Net increase/(decrease) in cash and cash equivalents		16,978	(12,329)
Cash and cash equivalents at beginning of financial year		29,113	41,442
Cash and cash equivalents at end of financial year	12	46,091	29,113
•		·	

### ENNIS SCHOOLS COMPLETION PROGRAMME COMPANY LIMITED BY GUARANTEE

### INFORMATION RELATING TO THE GRANTS AND OTHER STATE FUNDING

for the financial year ended 31 August 2020

### **GRANTS AND OTHER INFORMATION**

Name of State Agency	Type of Funding	Amount €
Department of Employment Affairs and Social Protection	School Food Programme	491,583
Tusla - Child & Family Agency	School Completion Programme (SCP)	267,381
CYPSC	Covid Support Packs	4,750
		763,714

for the financial year ended 31 August 2020

### 1. GENERAL INFORMATION

Ennis Schools Completion Programme Company Limited By Guarantee is a company limited by guarantee incorporated in the Republic of Ireland

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the year ended 31 August 2020 have been prepared on the going concern basis and in accordance with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014 and in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102) issued by the Financial Reporting Council

#### Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council.

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014.

#### Income

Income mainly consists of Government funding from the Department of Social and Family Affairs and Tusla - Child & Family Agency. These are included in the financial statements only when realised or when the ultimate cash realisation of which can be assessed with reasonable certainty.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment

- 12.5% Straight Line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

### Trade and other creditors

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest rate method, unless the effect of discounting would be immaterial, in which case they are stated at cost.

#### **Employee benefits**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The company also operates a defined benefit pension scheme for its employees providing benefits based on final pensionable pay. The assets of this scheme are also held separately from those of the company, being invested with pension fund managers.

### **Taxation**

No charge to current or deferred taxation arises as the company has been granted charitable status under Section 207 of the Taxes Consolidation Act 1997, Charity Number 20326. Irrecoverable value added tax is expended as incurred.

continued

for the financial year ended 31 August 2020

### 3. DEPARTURE FROM COMPANIES ACT 2014 PRESENTATION

The directors have elected to present an Income and Expenditure Account instead of a Profit and Loss Account in these financial statements as this company is a not-for-profit entity.

### 4. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to prepare and submit tax returns to the Revenue and to assist with the preparation of the financial statements.

5.	OPERATING SURPLUS/(DEFICIT)	2020	2019
		€	€
	Operating surplus/(deficit) is stated after charging:		
	Depreciation of tangible fixed assets	200	200

### 6. EMPLOYEES

The average monthly number of employees, including directors, during the financial year was 15, (2019 - 15).

	2020 Number	2019 Number
Project Workers Co-Ordinator Administrator	9 1 1	13 1 1
	11	15

### 7. TANGIBLE FIXED ASSETS

8.

Total
€
1,599
1,599
930
200
1,130
469
669
2019
2019
_
8,002
11,114
19,116

continued

for the financial year ended 31 August 2020

### 9. State Funding

Agency Department of Employment Affairs and Social Protection

Government Department Department Department of Employment Affairs and Social Protection

Grant Programme School Food Programme

Purpose of the Grant School Meals

Term Expires 31 August 2020

Total Fund €491,583

Expenditure €491,583

Fund deferred or due at financial year end Nil

Received in the financial year €491,583

Capital Grant Nil

Restriction on use School Food Programme

Agency Tusla - Child & Family Agency

Government Department Department Department of Children and Youth Affairs

Grant Programme School Completion Programme (SCP)

Purpose of the Grant School Completion Programme

Term Expires 31 August 2020

Total Fund €267,381

Expenditure €267,381

Fund deferred or due at financial year end Nil

Received in the financial year €267,381

Capital Grant Nil

Restriction on use School Support Services under the DEIS Initiative

continued

for the financial year ended 31 August 2020

Agency CYPSC Clare

**Government Department** 

**Grant Programme** 

Purpose of the Grant Provision of Counselling Services

Term Expires 31 August 2020

Total Fund €4,750

Expenditure €4,750

Fund deferred or due at financial year end Nil

Received in the financial year €4,750

Capital Grant Nil

Restriction on use Coid Support Packs

### 10. STATUS

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding  $\in 2$ .

### 11. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the financial year-end.

12.	CASH AND CASH EQUIVALENTS	2020	2019
		€	€

Cash and bank balances 46,091 29,113

### 13. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 16 June 2021.

### ENNIS SCHOOLS COMPLETION PROGRAMME COMPANY LIMITED BY GUARANTEE

### **SUPPLEMENTARY INFORMATION**

### **RELATING TO THE FINANCIAL STATEMENTS**

FOR THE FINANCIAL YEAR ENDED 31 AUGUST 2020

NOT COVERED BY THE REPORT OF THE AUDITORS

THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

### Ennis Schools Completion Programme Company Limited By Guarantee SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

### DETAILED INCOME AND EXPENDITURE ACCOUNT

for the financial year ended 31 August 2020

	2020 €	2019 €
Income	763,715 ————	722,020
Expenditure		
Wages and salaries	232,986	235,744
Staff defined contribution pension costs	4,347	5,559
Repairs and maintenance	-	1,200
Printing, postage and stationery	2,776	1,557
Telephone	1,571	1,893
Motor expenses	499	535
In School Activities	17,815	13,865
Summer Camp Activities	2,848	2,006
School Meals	493,911	437,740
Healthy Ireland Imagination Playground Initative	-	28,198
Legal and professional	635	1,284
Bank charges	295	360
General expenses	1	230
Auditor's remuneration	2,500	3,014
Depreciation	200	200
	760,384	733,385
Net surplus/(deficit)	3,331	(11,365)